



**Leadership Kokomo
Building Tomorrow's Leader . . . Today**

Dear Prospective Leadership Kokomo Participant or Sponsor:

Thank you for your interest in Leadership Kokomo. The LK program is a cooperative effort between Ivy Tech Community College and the Kokomo/Howard County Chamber of Commerce. Our goal is to prepare emerging leaders for involvement in our area by showing them aspects of the community they would not normally see and by teaching leadership skills that will help them with their day-to-day lives, personally and professionally, as well as in any leadership role they undertake.

LK is a ten-month program, which begins in January with a full-day **mandatory** orientation and ends in December with a graduation luncheon. Class does not meet in June or July; however, **there is an overnight retreat to be held on August 17 and 18 and attendance is mandatory. Most class sessions are from 8:00 a.m. to Noon on the second and fourth Thursdays of the month (please see attached schedule for details and class dates).** To successfully complete this phase of Leadership Kokomo, a participant is expected to attend all sessions. Even though emergencies arise, any participant missing more than three half-day sessions, and/or any portion of the beginning orientation or overnight retreat, for whatever reason, may be asked to withdraw from the program and no portion of the tuition will be refunded.

Class participants are introduced to issues by means of panels, lectures, on-site visits, group discussions and simulations. In addition, there are some outside assignments that will require some personal time. Each Leadership Kokomo class participant also makes a commitment to work on a class project or projects. This is your opportunity to get a "behind the scenes" view of Kokomo and Howard County and become part of Kokomo's future!

Please return the completed Leadership Kokomo Application, via mail, fax or in person, to the Leadership Kokomo program, c/o Ivy Tech Community College by November 30. Applicants will be notified of their acceptance by December 21, 2009. A tentative schedule of classes is enclosed. Class size is limited to thirty participants.

Applicants selected for the Leadership Kokomo program will be billed for the \$595 Chamber member tuition fee or \$675 for non-members, covering all program costs, including room and meals at the overnight retreat and all other meals.

If you have any questions concerning Leadership Kokomo, please call me at Ivy Tech Community College (765) 459-0561, ext. 384.

Sincerely,

Kathy Hagenow
LK Program Director
Enclosures



Leadership Kokomo 2010 Class Schedule

January 7	–	Orientation/Opening Retreat (8:00 am – 3:30 pm)
January 21	–	Government Day – Tours
Date TBD	–	Mayor’s State of the City Address (6:30 p.m. – 8:30 p.m.)
February 11	–	Community Services I
February 25	–	Community Services II
March 11	–	Skills Section I
March 25	–	Quality of Life
April 8	–	Law Enforcement I
April 22	–	Law Enforcement II
May 6	–	Health and Wellness
May 20	–	Skills Section II
June	–	Off
July	–	Off
August 17 & 18	–	Retreat Tuesday and Wednesday (overnight)
September 9	–	Business & Industry I
September 23	–	Business & Industry II
October 7	–	Education Day I
October 21	–	Education Day II
November 4	–	Skills Section III
November 18	–	Closing Session/Project Presentation planning
December	–	Graduation—early in the month

Schedule subject to change.



Leadership Kokomo Application Instructions

All information will be kept confidential

Please type or print. Please complete each section in full and limit answers to available space. Upon completion, mail the application to Leadership Kokomo, c/o Ivy Tech Community College, 1815 E. Morgan St., P. O. Box 1373, Kokomo, IN 46903-1373, or the Greater Kokomo Chamber of Commerce, 325 N. Main Street, Kokomo, IN 46901 or fax to (765) 454-5121. **Applications must be signed by both sponsor (employer) and applicant and must be received by November 30.** Applicants will be notified of acceptance by December 21, 2009.

Personal Data

Name _____
First Middle Last Nickname

Home Address _____
Street City State Zip

Business Address _____
Street City State Zip

Home Phone _____ Bus. Phone _____ Fax _____

E-Mail _____ Length of Residence in Kokomo/Howard County _____

Employment

Present Employer _____

Title _____ Years Employed _____

Briefly describe your responsibilities in your employment _____

Community Involvement

Please list in order of importance to you, the community, civic, religious or professional activities of which you are or have been an active member.

Organization/activity: _____ Dates: _____ Your role/position: _____

Additional copies of this application are available online at <http://www.ivytech.edu/kokomo> under the Leadership Kokomo link



Education

School:

Degrees:

Dates:

Interview

What do you consider to be your most important community service accomplishment to date?

What skills or assets would you bring as a participant in the 2010 Leadership Kokomo class?

What do you hope to gain from your participation in Leadership Kokomo and how would you plan to utilize this experience?

Commitment

To successfully complete the Leadership Kokomo program, participants are expected to be punctual and attend all of the sessions. (Three excused absences are allowed.) Dates for the sessions are listed on the enclosed schedule. In addition to the class sessions, which are generally half-day sessions held from 8:00 a.m. to 12:00 noon, (please refer to schedule for complete details) there is an opening orientation (a full day) in January and an overnight retreat (out of town) in late August. There are some outside assignments that will take some personal time. Each Leadership Kokomo class participant also makes a commitment to work on a class project or projects. **Full attendance at orientation and the retreat is mandatory.**

Applicants selected for the Leadership Kokomo program will be billed \$595 as the Chamber member tuition fee (\$675 for non-members), which covers all program costs, including room and meals at the overnight retreat and all other meals.

If selected, I will devote the time and resources necessary to complete the program. Even though emergencies do arise, I understand that should I be absent from any part of the opening orientation or overnight retreat and/or more than three sessions, I may be asked to withdraw from the program by the Leadership Kokomo Steering Committee and my tuition will not be refunded. My signature below indicates my commitment to and understanding of the Leadership Kokomo attendance policy and tuition requirements.

Signature of Applicant

Signature of Employer
This verifies the employer's understanding of attendance and tuition requirements.

Please return to:

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