

## APPLICATION FOR REPLACEMENT DIPLOMA

RETURN COMPLETED FORM WITH FEE TO:

OFFICE OF THE REGISTRAR  
IVY TECH COMMUNITY COLLEGE  
3800 North Anthony Blvd.  
Fort Wayne, IN 46805

*(Make check or money order payable to: Ivy Tech Community College)*

A duplicate diploma will be issued to graduates in good standing who need their original diploma replaced. There is a \$10.00 fee for replacement. Paid applications will be processed within 4 – 6 weeks.

The first and last name printed on the diploma will be the same as those on the official student file, however, you may specify the use/omission of a middle name or initial. The diploma will be mailed to the address provided below.

**(Please print clearly)**

NAME: \_\_\_\_\_ SSN: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

TELEPHONE: (\_\_\_\_) \_\_\_\_\_

NAME TO BE PRINTED ON DIPLOMA: \_\_\_\_\_

PROGRAM: \_\_\_\_\_

DEGREE TYPE: \_\_\_AAS \_\_\_AS \_\_\_TC

DATE OF COMPLETION: \_\_\_\_\_

(specify semester & year or month & year)

REASON FOR REPLACEMENT: \_\_\_\_\_

GRADUATE SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

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OFFICE USE ONLY:

FEE PAID \_\_\_\_\_ RECEIPT NO. \_\_\_\_\_ REC'D BY/DATE \_\_\_\_\_

DATA VERIFIED \_\_\_\_\_

DIPLOMA DISTRIBUTED \_\_\_\_\_