

Review/Accept Your Electronic Award in Campus Connect

1. Go to www.ivytech.edu.
2. At the top, right-hand side of the page, click "Campus Connect".
3. Enter your username and password; click "Login" (or if your first time, click "First Time Users Start Here").
4. Select "Self-Service Banner".
5. Click the "Financial Aid" tab.
6. Review steps 1–5; select number 4 to accept/decline loans.
7. Click on "Award for Aid Year".
8. Select aid year.
9. Click the "Accept Award Offer" tab.
10. Your awards will display below the "Award Decision".
11. Click "Accept Full Amount All Awards" OR "Submit Decision" (if any adjustments were made).

Direct Lending Information

Stafford Subsidized
Stafford Unsubsidized
PLUS Loans

Due to recent enactment of a new federal law, all schools must use what is referred to as Direct Lending where students borrow directly from the federal government. Ivy Tech is currently updating our computer system to allow for the processing of direct loans. As soon as the details are known, directions for applying for student loans will be posted in Campus Connect. This change takes effect for the upcoming summer session which begins in May.

Beginning Summer 2010, ALL students will need to complete a new Master Promissory Note.

1. Complete your ENTRANCE COUNSELING and MASTER PROMISSORY NOTE at www.studentloans.gov
NOTE: You will need your FAFSA pin# to complete the Master Promissory Note (MPN). If you do not have it, you will need to log on to www.pin.ed.gov for help.

How to Authorize Financial Aid to Pay for Tuition, Fees, Books, and Supplies

(Valid through graduation)

1. Go to www.ivytech.edu.
2. At the top, right-hand side of the page, click "Campus Connect".
3. Enter your username and password; click "Login" (or if your first time, click "First Time Users Start Here").
4. Select "Self-Service Banner".
5. Click the "Financial Aid" tab.
6. Select Step 3.
7. Select "Requirements, Verification, Documentation, and Financial Aid Authorization Forms".
8. Select aid year.
9. Click on "Authorize FA to Pay Charges other than Tuition and Fees".
10. Read, select one of the options, then click the **SUBMIT** button.

How to Complete Entrance Counseling and Master Promissory Note

If you are a first time borrower with Ivy Tech Community College, you will need to complete Entrance Counseling before doing your Master Promissory Note (MPN)

1. Go to www.studentloans.gov and sign in using your FAFSA PIN #.
NOTE: If you do not have your FAFSA PIN: you will need to log on to www.pin.ed.gov.
2. Click on "Complete Entrance Counseling".
3. Read the Guidelines and click on "Continue".
4. Select State and School: You will select "IVY TECH COMMUNITY COLLEGE – ALL CAMPUSES" for the school then click on "Continue".
5. Read and complete Quiz portion of the Counseling.
6. Click on "Complete MPN" and follow steps 3-9 below.

If you only need to complete a new MPN, then follow the steps below.

1. Go to www.studentloans.gov and sign in using your FAFSA PIN #.
NOTE: If you do not have your FAFSA PIN: you will need to log on to www.pin.ed.gov.
2. Click on "Complete MPN"
3. Click on "Subsidized/Unsubsidized"
4. Complete personal information needed, and select state and school: you will select "IVY TECH COMMUNITY COLLEGE – ALL CAMPUSES" for the school then click on "Continue"
5. Complete reference information. You must use to complete references that do not have the same address. Then click "Continue".
6. Read each section of the Terms and Conditions. You must click on each individual section to continue on. Then check box that you

have reviewed the information. Then click "Continue".

7. Review information and sign MPN.
8. Click on "HTML Version" and review all information on MPN. It will open in a new window. You will need to close the new window.
9. Click on "Continue" to submit. It will say "Thank you for submitting your MPN." You will be able to view your completed MPN under "Complete MPNs". You will also receive an e-mail notification immediately after submitting.



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