

## Ivy Tech Community College Guest Student Application

*Please read the "Policy for Guest Student Admission" on the reverse side of the form before completing the application.*

Name: \_\_\_\_\_ Student ID Number: \_\_\_\_\_

Address: \_\_\_\_\_ SSN: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Email address: \_\_\_\_\_

Primary phone: \_\_\_\_\_ Emergency phone: \_\_\_\_\_

Term of Attendance:       Fall 20 \_\_\_\_\_       Spring 20 \_\_\_\_\_       Summer 20 \_\_\_\_\_

Home College/University: \_\_\_\_\_ Do you hold an F-1 Visa?    Yes    No

Ivy Tech Course of Interest		
Course #	Title	Credit

Comparable Course of Home Institution		
Course #	Title	Credit

**Students-Please be advised of the following:**

- It is important that you are aware of the prerequisites for every Ivy Tech course. Having the knowledge necessary to succeed in your course(s) is assured by completing prerequisites. Please review the college catalog at <http://ivytech.edu/schools/course-catalog.html> to review the prerequisites for each course.
- Ivy Tech does not guarantee the transferability of courses to your home institution. Please talk with an advisor at your institution to make sure you are taking courses that will transfer.
- By completing this application and signing below, you agree to the best of your knowledge that all information in this application is accurate and complete. When enrolled, you agree to abide by the policies and regulations of Ivy Tech Community College.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Verification of Academic Standing (to be completed by home institution official or Ivy Tech):**

**Home Institution**

The above named student is in good standing at \_\_\_\_\_

Student's last term of enrollment at Home Institution: \_\_\_\_\_

Signature of school official: \_\_\_\_\_ Date: \_\_\_\_\_

Printed name and title of school official: \_\_\_\_\_

**Ivy Tech**

In lieu of home institution verification, student has provided supporting documentation which is attached. (Current transcript, prior semester grade report, or other written verification is acceptable.)

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

## Policy for Guest Student Admission

Students who are currently admitted as students in good standing at another regionally accredited institution of higher education who desire to be admitted to Ivy Tech Community College for the limited purpose of taking courses for transfer to their home institution can be admitted using the guest student admissions process. Guest students are required to submit a Guest Student Application.

Guest students must be in good academic standing at their home institution as determined by the home institution's policies. Academic standing will be verified on the Guest Student Application by either:

- a) signature of the Dean or other designated official of their home institution; or
- b) signature of an Ivy Tech Community College official after review of documentation verifying matriculation during one of the previous two terms at the student's home institution.

Guest students shall be admitted for one semester at a time and must complete the Guest Student Application for each term of enrollment. They are not eligible for any financial aid program administered by Ivy Tech Community College while admitted as a guest student. The guest student may enroll in any course(s) for which they deem themselves eligible. Students should make themselves aware of the prerequisites for each course.